



All Home Coordinating Board Meeting Summary

11-18-2020

Members Present:			Members Absent:
Sheila Sebron	Leo Flor	Nancy Backus	Okesha Brandon
Sara Levin	Joe McDermott	Colleen Echohawk	Daniel Malone
Andrew Lofton	Melinda Giovengo	Keith Scully	
Jason Johnson	Tess Colby	Hamdi Abdulle	

Agenda Item	Action Steps and Follow Up
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Public Comment	No public comment.
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Update on Point in Time Count	Intro: Colleen Echohawk Presentation: Kate Speltz, HHCDD/DCHS; Christina McHugh, PME/DCHS
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HUD prioritizing health and safety in PIT counts—indications that an exception option will be offered for unsheltered street count; indications that data review via HMIS survey will be adequate.

PME staff has explored methodologies to quantify unsheltered homelessness via HMIS analysis; applying strict HUD method results in very small unsheltered count unrepresentative of the population.

Recommendation to review HMIS data and present via public dashboards to reflect various estimates and projections on people experiencing homelessness.

Discussion:

Melinda Giovengo expressed concern about how COVID is impacting and contributing to homelessness; advocated that CoC finds ways to demonstrate as accurately as possible.

Colleen Echohawk reminded Board of data provided earlier in the summer showing a reduction of 60-70 Native community members in accessing congregate shelter as an impact of COVID; could impact other BIPOC communities.

Colleen Echohawk affirmed that the Board looks forward to future updates and options.

ACTION:

- All Home will track and provide an update to the Board once HUD has provided definitive guidance.

**Walk through Updated
Advisory Committee
Recommendation report**

Presentation: Dimitri Groce, All Home

Walk-through of staff report on the concerns raised about Advisory Committee recommendation:

1. Compliance with “housing/homeless service provider” cap
2. Geographic representation
3. Filling the vacant funder seat

Report provides options to concur the recommendation for each area of concern or provide guidance and clarity to apply to slate. (Report included at the end of the summary).

Melinda Giovengo had to leave early but casted an advance “no” vote for approving slate due to lack of youth/young adult provider representation; staff responded that 3 YA applicants with lived and professional background in YYA & foster system included in slate.

Hamdi Abdulle inquired about representation for the African refugee/immigrant; staff responded that this representation isn’t specifically reflected in the applicants, but refugee/immigrant services is.

Motion 1—Leo Flor (Mayor Nancy Backus second):

“The board affirms an expectation that all CoC board members will be responsible to periodically seek input from, convey the interests of, and provide updates to the communities that they represent and are accountable to, including recipients of CoC services, cities, tribes, and providers. To reinforce this expectation, the board shall consider in a meeting before the end of 2020 a motion to amend the CoC charter with a requirement consistent with the above expectation.”

- Result: unanimous yea
- Discussion: Concurred importance of feedback loop w/representing communities; critical to ensure sure regional representation because municipalities operate uniquely, and a communication channel can facilitate coordination; implementation will be key; appreciation for the discussion and acknowledgement that complete consensus is not always possible.

Motion 2—Leo Flor (Jason Johnson second):

“The board directs CoC staff to initiate a new process to fill the vacant funder seat in the slate before the board today. Staff shall solicit applications for this seat from local public funders who provide funding to the CoC for the purpose of promoting alignment with the CoC. To memorialize the importance of public funder alignment, the board shall consider in a meeting before the end of 2020 a motion to amend the CoC charter with a requirement that one of the board’s two funder seats shall be for a representative of a local public funder that funds the CoC.”

- Result: unanimous yea
- Discussion: Clarity that the solicitation and selection process will be the same as the process used for other seats, and only filling the remaining vacant seat; focus on local public funder because vast majority of projects require local and CoC funds, and need for specific expertise.

Motion 3—Leo Flor (Andrew Lofton second): If slate is approved today, new Board will be seated for January 2021.

- Result: unanimous yea

ACTION:

- All Home will facilitate process to amend the Charter for Board vote in December.
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- Board will take a vote to approve amended Charter in December.
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**Board Action: Advisory
Committee
Recommendation**

Facilitator: Sara Levin, Co-Chair

Motion 4—Nancy Backus (Sheila Sebron second): Approve slate of candidates in assuming the role and responsibility of the CoC Board, and fulfill ILA requirements as Advisory Committee to the King County Regional Homelessness Authority.

- Result:
 - Andrew-yea
 - Colleen-yea
 - Daniel-absent
 - Hamdi-yea
 - Jason-yea
 - Joe-yea
 - Keith-yea
 - Leo-yea
 - Melinda-nay (cast in advance)
 - Nancy-yea
 - Okesha-absent
 - Sara-yea
 - Sheila-yea
 - Tess-yea
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Next steps + Adjourn

Facilitator: Sara Levin, Co-Chair

- Board to reconvene for final meeting(s) in December on the following items:
 - Present finalized Charter amendments passed and take any final action
 - Vote on applicant for the funder seat
 - Take any necessary action on PIT Count depending on updates from HUD
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Seattle-King County, WA Continuum of Care Advisory Committee Recommendation Update, In-depth November 12, 2020

This memo provides a report on the current status of Coordinating Board discussion of the recommended King County Regional Homeless Authority (KCRHA) Advisory Committee, and additional information on four specific concerns that have been raised about the recommendation. The purpose of this additional information is to solicit forward movement in seating and approving the Advisory Committee.

BACKGROUND

Following up from discussions of the recommendation on October 7 and 21, additional information has been compiled:

- 1) Compliance with Charter requirements and goals;
- 2) Homeless/housing service provider member;
- 3) Geographic distribution; and
- 4) Detail about the proposed recruitment process for the vacant funder seat.

This memo is divided into four sections:

- 1) [A snapshot of the recommended applicants in fulfilling requirements/expectations](#) according to the Interlocal agreement and the Seattle-King County Advisory Committee Charter (“Charter”) (pages 2-3);
- 2) [A review of how the recommended applicant slate is in compliance with the “Homeless/housing service provider” membership cap, and options to further define that requirement](#) (pages 4-5);
- 3) Additional information of [geographic representation and options to fulfill that representational need](#) (pages 6-7); and
- 4) Additional information of [funder representation and options guide funder recruitment efforts](#) (page 8).

In each section, **options are provided for Board members to concur the recommendation or provide further guidance to assess how to best move forward with seating the Advisory Committee.**

1. ADVISORY COMMITTEE CHARTER & INTERLOCAL AGREEMENT REQUIREMENTS

The following tables depict the recommended applicants according to the requirements and/or expectations identified in the Seattle-King County Advisory Committee Charter and Interlocal Agreement, respectively.

These guiding documents provide overlapping *and* unique requirements for representation of the Advisory Committee.

Applicant information has been compiled in these tables to show a comprehensive picture of how the slate is composed, as well as demonstrate how each applicant specifically represents various affiliations, background, experience, etc.

<i>This table shows the recommended applicants according to requirements identified in the Advisory Committee Charter</i>							
	Lived Experience (at least 4 members)	Homeless Housing Providers (no more than 6 members)	Funders (at least 2 members)	Faith-Based Community (at least 1 member)	Cross-sector/intersecting Systems	American Indian/Alaska Native (at least 2 members)	Black/African American (at least 1 member)
<i>Brianna Franco</i>	X				X		
<i>Jenna Burgoyne</i>	X						
<i>Karen Taylor</i>	X				X		X
<i>Kristi Hamilton</i>	X			X	X	X	
<i>Kristina M. Sawyckj</i>	X				X	X	
<i>Leeze Castro</i>	X					X	
<i>Linda Peoples</i>	X			X	X		X
<i>Marvin Futrell</i>	X	X					X
<i>Nawiishtunmi Nightgun</i>	X	X			X	X	
<i>Norine Hill</i>	X	X		X	X	X	
<i>Shanéé Colston</i>	X	X			X		X
<i>Sherry Tillman</i>	X	X					X
<i>Tamara Bauman</i>	X	X					
<i>Benjamin Allen Miksch</i>			X				
VACANT			X				
<i>Kelle J. Brown</i>				X			X
<i>Jesse Benet</i>					X		
<i>Marisol Tapia Hopper</i>				X	X		
<i>Robin Tatsuda</i>					X		

This table shows the recommended applicants according to expectations identified in the [Interlocal Agreement](#)

	Lived experience	Representing pops disproportionately impacted	Business	Labor/workforce	Homeless housing & services	Behavioral health services	Criminal justice system	Child welfare	Data evaluation
Brianna Franco	X	YYA						Mockingbird; Youth Action Board	
Jenna Burgoyne	X	YYA; Families; SA						ROOTS shelter	
Karen Taylor	X						Black Prisoner's Caucus		CEA Policy Advisory Cmt
Kristina M. Sawyckyj	X	Families; Chronic; SA; Veterans; AI/AN							System Performance Cmt
Leeze Castro	X	YYA; Families; SA; DV; AI/AN						Youth Action Board	
Linda Peoples	X	Chronic; DV; Black/AA							
Shanéé Colston	X	YYA; Families; Chronic; SA; DV; Veterans; AI/AN; Black/AA			DESC; Diversion Coach	DESC			CEA Policy Advisory Cmt
Marvin Futrell	X	Chronic; Black/AA			Nickelsville/SHARE				UW Public Health
Nawishtunmi Nightgun	X	YYA; Families; Immigrant/Refugee; Chronic; SA; DV; Veterans; AI/AN; Black/AA			Wellspring FS			Indian Child Welfare Act staff member	
Norine Hill	X	Families; DV; AI/AN			Mother Nation				
Sherry Tillman	X	Families; DV; Black/AA			Mary's Place				
Tamara Bauman	X	YYA; Families; Immigrant/Refugee; Chronic; DV; AI/AN; Black/AA			Solid Ground				
Kristi Hamilton	X	YYA; Families; Chronic; SA; DV; Veterans; AI/AN; Black/AA	Samaritan Beacon			Registered Nurse			
Benjamin Allen Miksch			Third Door Coalition						
Kelle J. Brown		Black/AA							
Robin Tatsuda		YA; Families; Chronic; Immigrant/Refugee; SA; Black/AA							
Jesse Benet		Chronic; SA; AI/AN; Black/AA				Public Defender Association	Public Defender Association		
Marisol Tapia Hopper		YYA; Families; SA; DV; Immigrant/Refugee		Puget Sound Training Center					

2. “HOMELESS/HOUSING SERVICE PROVIDER” AFFILIATION

During the October 7 Coordinating Board meeting, concern was raised regarding the recommended slate’s compliance to the Charter-required cap of 6 or fewer “homeless/housing service providers”.¹ The original recommendation showed that 11 applicants self-identified with this affiliation.

All Home staff determined **6 of those 11 applicants represented the “homeless/housing service provider” affiliation, thereby remaining compliant with the Charter requirement. This is reflected in the Advisory Committee Charter requirements outlined in the table on page 2.**

“Homeless/housing service provider” is not specifically defined in the Charter or the Interlocal Agreement. Furthermore, the Charter identifies commitments for representation from people with backgrounds in “cross-sector” or “intersecting systems” on the Advisory Committee. This is also not defined further or distinguished from “homeless/housing service provider”, but is identified in expectations in the Interlocal Agreement ([page 28](#)).

All Home staff applied the following definition of “homeless/housing service provider” to determine which applicants represented this affiliation:

*“A program or service that is **directly tied to someone’s housing status (housing instability or homelessness) with the primary mission of stabilizing or securing permanent housing.** This would include programs from outreach and prevention to permanent supportive housing, as well as advocacy groups like SKCCH.*

*“This **excludes** programs/services that may work with people experiencing homelessness, **but their housing status isn’t a qualifier for that service** (employment, job readiness, criminal/legal representation, etc).”*

This definition is grounded on two fundamental conditions:

1. An organization has a mission focused specifically on **directly or indirectly facilitating greater housing stability and/or addressing homelessness;** and
2. An organization that applies **housing status as a basic qualifier for services.**

Additionally, the Charter states that all Advisory Committee members *must* have a background in at least one of three requirements ([page 5](#)):

- racial equity policy/practices
- service provision for people experiencing homelessness, or **services with an emphasis on populations disproportionately represented in the experience of homelessness**
- physical/behavioral healthcare

This second requirement is the most explicit direction provided in the Charter in meeting the commitment to representation from “cross-sector” or “intersecting systems”. This requirement creates a grey area between representatives with the “housing/homeless service providers” affiliation, and representatives of organizations **that do not specifically focus on people experiencing homelessness, but provide services with an emphasis on communities disproportionately represented within homelessness.** The definition staff applied is also intended to draw a distinguishing line between “homeless/housing service providers” and representatives of “cross-sector” or “intersecting systems”.

¹ Homeless assistance programs [eligible for HEARTH Act funding](#) must participate in one or more of the following activities: building, buying, rehabilitating transitional/permanent housing; costs associated with operation and supportive services for individuals and families experiencing homelessness; provision of rental assistance and rehousing services for individuals and families experiencing homelessness.

The following table illustrates the 6 applicants representing “homeless/housing service providers”, and 5 applicants representing “cross-sector/intersecting systems”.

	SELF-IDENTIFIED HOMELESS/HOUSING SERVICE PROVIDER	ORG MISSION FOCUSED ON HOUSING STABILITY/HOMELESSNESS	HOUSING STATUS AS A QUALIFIER FOR SERVICES	CROSS-SECTOR/INTERSECTING SYSTEM NOTED IN APPLICATION
<i>Shanéé Colston</i>	X	X	X	Behavioral health services & crisis intervention
<i>Marvin Futrell</i>	X	X	X	
<i>Nawiishtunmi Nightgun</i>	X	X	X	
<i>Sherry Tillman</i>	X	X	X	
<i>Tamara Bauman</i>	X	X	X	
<i>Norine Hill</i>	X	X		Services & advocacy for survivors of domestic violence/gender-based violence
<i>Brianna Franco</i>	X	X		Foster care & youth/young adult homelessness advocacy
<i>Jesse Benet</i>	X			Services & advocacy for criminal-legal system involved individuals
<i>Marisol Tapia Hopper</i>	X			Adult education & employment services; immigrant/refugee assistance
<i>Kristi Hamilton</i>	X		X	Social entrepreneurial network (volunteer)
<i>Robin Tatsuda</i>	X			Services & advocacy for people with I/DD disabilities

Option A: Approve the current slate of applicants as compliant with the Charter cap on 6 “homeless/housing service providers”.

Option B: Provide a definition and specific criteria of “homeless/housing service provider” that *does not* exclude organizations representing cross-sector/intersecting systems on the basis of services or advocacy that results in positive outcomes for people disproportionately represented within homelessness.

3. GEOGRAPHIC REPRESENTATION

Board members also requested more detail about geographic representation in the October 21 meeting.

GEOGRAPHIC REPRESENTATION	
Regional	10
City of Seattle	11
North King County	3
East King County	2
South King County	8

The Charter requires that the Advisory Committee include representation from North King County, East King County, South King County, and Seattle. Applicants self-identified the regions that they represented. The Selection Committee used this data and additional application information to **select representatives that comprehensively demonstrated leadership and accountability to communities throughout the region** to fulfill expectations laid out in the Charter:

“Representational categories shall be identified to ensure that membership comprises an appropriate array of committed private and public sector community leaders who reflect the diversity of people experiencing homelessness and regional differences. Individuals may fulfill cross-representation of categories. Members selected for each category listed below should explicitly represent each named community.

“A majority of the members of the CoC Advisory Committee shall be persons whose combination of identity, personal experience, or professional expertise enables them to credibly represent the perspectives of, and be accountable to, marginalized demographic populations that are statistically disproportionately represented among people experiencing homelessness in King County.”

This language suggests that “credible” representation and accountability is a condition of an applicant’s personal interpretation of their own “identity, personal experience, or professional expertise”. This condition applies to the requirement for geographic representation.

The table on page 7 compiles information on the geographic representation for 10 applicants that indicated representation in North King County, East King County, and/or South King County in their applications.

Option A: Approve the current slate of applicants as fulfilling the Charter requirements of membership that represents a diversity of people who credibly represent populations experiencing homelessness that accounts for regional differences.

Option B: Provide more specific criteria to be applied to all applicants that assesses the standard of “credible” representation and accountability to marginalized communities on basis of regional differences.

	NORTH KING COUNTY	EAST KING COUNTY	SOUTH KING COUNTY	PRIMARY PLACE OF STAY AT NIGHT	AFFILIATION	GEOGRAPHIC AFFILIATION/REPRESENTATION
LINDA PEOPLES			X	Federal Way	<ul style="list-style-type: none"> MSC Board of Directors Attends Trinity Christ Memorial Baptist Church 	<ul style="list-style-type: none"> Received services w/Valley Cities Lived Experience Coalition & Consumer Advisory Council
MARISOL HOPPER			X	Des Moines	<ul style="list-style-type: none"> Office of Refugee and Immigrant Assistance–Puget Sound Training Center 	<ul style="list-style-type: none"> Community engagement work w/South King County Venture Program Office of Refugee and Immigrant Assistance working w/S-KC immigrant/refugee pop
BENJAMIN MIKSCH			X	Des Moines	<ul style="list-style-type: none"> Third Door Coalition Board member SKCCH Board member 	<ul style="list-style-type: none"> Graduate of Highline High School Advocacy in 34th Leg District
JESSE BENET			X	West Seattle	<ul style="list-style-type: none"> Public Defender Association (PDA) 	<ul style="list-style-type: none"> PDA CO-LEAD program in Seattle & Burien
BRIANNA FRANCO		X	X	West Seattle	<ul style="list-style-type: none"> Youth Action Board member YMCA Accelerator Advocate & “Network Representative,” The Mockingbird Society 	<ul style="list-style-type: none"> Attended Renton School District (McKinney-Vento) Experienced homelessness in Kent Previously lived in Bellevue Interned with Imagine Housing Advocate w/The Mockingbird Society
LEEZE CASTRO			X	Seattle	<ul style="list-style-type: none"> Previously Youth Action Board member End Youth Homelessness Now Campaign advocate 	<ul style="list-style-type: none"> Graduate of Tyee High School First work experience in SeaTac Family facing gentrification pressures in SeaTac
MARVIN FUTRELL			X	Seattle	<ul style="list-style-type: none"> Community Advisory Committee @ Nickelsville/SHARE Clinical faculty, UW Public Health 	<ul style="list-style-type: none"> Facilitated outreach for public notice efforts Provided education on legal system/rights for unsheltered people Supported community advisory committees/groups
JENNA BURGOYNE	X			Lake City	<ul style="list-style-type: none"> Previously Youth Action Board member Volunteer with ROOTS YA shelter 	<ul style="list-style-type: none"> Currently lives in Lake City (3 blocks south of Shoreline) Formerly unstably housed in North King County
KRISTINA SAWYCKYJ	X	X		Shoreline	<ul style="list-style-type: none"> Lived Experience Coalition Leadership Vice Chair, Healthcare for the Homeless Attends Overlake Christian Church 	<ul style="list-style-type: none"> Lived Experience Coalition & System Performance Committee Received services from HopeLink (Bellevue, Redmond, Shoreline)
NORINE HILL		X	X	<i>Not provided</i>	<ul style="list-style-type: none"> Executive Director of Mother Nation 	<ul style="list-style-type: none"> Mother Nation programming in East and South King County

4. FUNDER SEATS

The Charter requires that two public or private funders are seated on the Advisory Committee. The recommended slate of candidates **filled one funder seat with Ben Miksch from United HealthCare, and made a commitment to hold the second seat vacant until filled with a targeted funder recruitment process.**

Board members offered additional questions regarding the applicability of United HealthCare as a suitable background to provide guidance inferred by the required funder position. Ben provided additional background as to how his affiliation with United HealthCare meets this requirement:

- The United HealthCare network includes a foundation that funds locally
- United HealthCare is one of five managed care organizations that specifically focuses on people experiencing homelessness in King County
- Ben is the Washington State Housing Specialist for United HealthCare providing policy and programmatic guidance to bridge housing and healthcare

Neither the Advisory Committee Charter nor the Interlocal Agreements provides **explicit definition, or guidelines/detail of the competencies for members representing funders.**

Option A: Approve the current slate of applicants as fulfilling Charter requirements for one funder, and provide approval for staff to initiate a targeted recruitment process for the vacant funder seat.

Option B: Provide more specific definition and criteria for staff to apply to applicants for the funder role to determine options for recruitment of one or both of the funder seats.

CLOSING SUMMARY

Coordinating Board approval of the KCRHA Advisory Committee is key to the stand-up of the KCRHA. The slate of 18 candidates that has been recommended reflects strong leadership throughout our community, and meets commitments to elevating people with lived experience in key areas of influence, the importance for cross-sector expertise and collaboration, and building a Board that reflects the diverse identities and backgrounds of our Continuum of Care. The selection process to build this recommended slate was guided with intentionality and care from current leaders in this work representing the Coordinating Board, KCRHA Governing Board, and leaders with lived experience.

Moving forward in approving the Advisory Committee is an exercise of collaboration and balance, managing the need for urgency with clear guidance that represents the best thinking and effort from the Coordinating Board.

Please allow the information and options provided in this memo to help guide this process to a conclusion that allows our community to move forward in this transition.