



Coordinating Board Meeting

April 15, 2020

3pm - 4pm

Call-in only: via Zoom

Join Zoom Meeting

<https://kingcounty.zoom.us/j/94965654886>

Meeting ID: 949 6565 4886

Password: 428187

Theory of Change: *If we create a homelessness response system that centers customer voice, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all.*

The All Home Strategic Plan commits to reducing racial disparities of those experiencing homelessness. Nearly two thirds of people experiencing homelessness are people and families of color. Institutional and systematic racism contributes to the oppression of people of color, creating inequity, poverty and in some cases, homelessness. Success in reducing racial disparities and creating effective systems both for a dignified emergency response and housing, will require bold action and shared accountability. This commitment will include the proactive reinforcement of policies, practices, attitudes and actions to produce equitable power, access, opportunities, treatment, impacts and outcomes for all.

3:00pm	Welcome and Introductions <i>Result: Members feel welcomed and are ready to work.</i>	Colleen
3:05pm	Public Comment <i>Result: Participants from the community provide comment.</i>	Colleen
3:15pm	Lived Experience Seats of Governing Committee Proposal <i>Result: Board affirms proposed process to identify lived experience seats for the Governing Committee.</i>	Sara
3:40pm	Board Member Updates for Shared Consciousness <i>Result: Members have an opportunity to share out updates, impacts or opportunities.</i>	Colleen
3:55pm	Next Steps + Adjourn <i>Result: Members are clear on next steps and any action needed.</i>	Sara

Seating Lived Experience Members to the Governing Committee

Theory of Change: *If we create a homelessness response system that centers customer voice, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all.*

Purpose: To fill a slate of 3 seats (with 2 backups) of lived experience members for the KCRHA Governing Committee.

On May 6, 2020 the Coordinating Board will affirm a slate of 5 people (3 seats and 2 alternates) with lived experience to serve on the KCRHA Governing Committee. The recommendation will include:

- The names and a brief summary of each person
- The cumulative and average score of each candidate
- A summary of scores from the full applicant pool

Process Requirements and Goals:

- Recommendations are made by other people with lived experience.
- Recommendations will balance the need for broad representation, accountability back to coalitions of lived experience groups, and the articulated goals and priorities of people with lived experience of homelessness.
- All recommendations must be reviewed by the CAC prior to Coordinating Board vote.
- The process will be fair and transparent founded on the Theory of Change and meets required thresholds:
 - Ensuring applicants are assessed by a standard process and established set of criteria.
 - Ensuring applicants are informed about how their applications will be reviewed and evaluated.
 - Conducting interviews to ensure applicants have multiple ways to express interest in becoming a Governing Committee member.
 - Providing reviews and other members involved in the selection process training in the Theory of Change.

Proposed Seating Selection Process:

1. Application: No Change

- Utilize existing application and applicant pool of 51 candidates

2. Established Criteria: Modification

- Modify existing application rating criteria to include points for population targets/priorities identified by people with lived experience (geographical diversity, racial diversity, gender diversity, immigrant experience, LGBTQ diversity)

3. Application Review Committee: Modification

- To include 7 reviewers
 - 5-6 reviewers will be people with lived experience of homelessness
 - Ensuring representation from individuals representing historically marginalized communities
- Each application is reviewed by 3 reviewers; Each reviewer reviews 22 applications (1 review reviews 21)

4. Interviews: Modification

- Conducted by 3 people, 2 of which must have experiences of homelessness (to include Board members)
- Interviews are conducted with the top 10 scoring applicants
- Interviews are scored and will be added to the applicant score

5. Coordinating Board Votes

- The Board will vote on a slate of applicants

6. Communication to Applicants

- Update needed to outline process affirmed by Board within 24 hours of board affirmation
- Outcome of Board vote within 24 hours of the vote

Timeline:

Action Needed	Responsible Party	Timeline
Finalize process recommendation with Board Co-Chairs	All Home staff & Board Chairs	4/8/2020
Recommendation to CAC & YAB	All Home staff	4/13/2020
Board reviews and affirms process (CAC and YAB input from the 13 th will be shared with the Board)	All Home staff & Coordinating Board	4/15/2020
Review panelist solicited	All Home staff	4/15/2020
Application review panelists meet, receive training, and receive applications for review	All Home staff	4/17/2020
Reviewers meet and identify top 10 scoring candidates for interview process	All Home staff	4/24/2020
Interviews conducted	All Home staff and interviewers	4/27-4/29
Recommendations drafted for CAC & YAB review	All Home staff	5/1/2020
Board affirms Governing Committee members	Coordinating Board	5/6/2020
Communication to Applicants on vote outcome	All Home staff	5/8/2020

Adjusted Scoring Criteria:

Question	Scoring Rubric	Recommended Adjustments
Question 1: Do you have current or prior experience of housing instability or homelessness? If so, in what City or region of King County have you experienced housing instability or homelessness?	Yes/No Note city or region of King County	Add clarification – this is a threshold/review question only
(0 to 5 points)		Add 1 point for meeting population targets (1 point for each target) <ul style="list-style-type: none"> - Geographical diversity - Racial diversity - Gender diversity - Immigrant experience - LGBTQ diversity

<p>Question 2: Why would you like to be on the Governing Committee, representing people with lived experience of homelessness? (up to 5 points)</p>	<p>1 - Applicant does not provide any specific information regarding their skills, qualifications, or interests in being on the Committee.</p> <p>5 – Applicant can clearly articulate their knowledge and skills in representing the lived experience community and is aware of the root cause issues for homelessness</p>	<p>Keep</p>
<p>Question 3: What community organizations or activities are you involved in related to homelessness? (up to 5 points)</p>	<p>1 - Applicant does not communicate any connection to the broader community of people with lived experience.</p> <p>5 - Applicant shares their role and connection to the broader community of people with lived experience and lists groups that have a demonstrated their commitment to ending homelessness by centering the voices of people with lived experience.</p>	<p>Keep</p>
<p>Question 4: How will your leadership on the Governing Committee help people in King County experiencing homelessness? (up to 5 points)</p>	<p>1 - Respondent does not indicate how their leadership will help people experiencing homelessness in the region.</p> <p>5 - Applicant provides concrete examples of past leadership roles and how their leadership would support and serve people with lived experience.</p>	<p>Keep</p>
<p>Overall Application Rating (up to 5 points)</p>	<p>1 - Applicant did not provide clear or specific responses and did not fully answer questions. <u>I would not recommend nomination.</u></p> <p>3 - Applicant provided some thorough and thoughtful responses. However, responses lacked specificity and applicant lacks skills and connections that would qualify them as an outstanding candidate. Overall, application was acceptable, but <u>I would not recommend nomination.</u></p> <p>5 - Applicant thoroughly and thoughtfully answered all questions</p>	<p>Keep</p>

	<p>with clear and specific responses and indicated an outstanding level of connection to the community of people with lived experience of homelessness. Applicant brings skills, networks, expertise, experience, ideas, and enthusiasm that are representative of the high-quality leadership needed for the Governing Committee. Overall, application was a standout and <u>I highly recommend this nomination.</u></p>	
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Total application score available: 25 points

Interview Questions (added scoring element)

1. What experience, skills, or perspectives would you contribute as a member of the Governing Committee? (up to 5 points)
 - 1 – Applicant doesn’t describe relevant experience, skills or perspectives.
 - 5 – Applicant provides multiple details on how their experience, skills or perspectives are relevant to the Governing Committee and how they will contribute to progress of the KCRHA.
2. How will you share information and get feedback for decisions from the people in community experiencing homelessness? (up to 5 points)
 - 1 – Applicant doesn’t describe how they will share information or feedback for decisions with other people experiencing homelessness.
 - 5 – Applicant is connected to a broader community of people experiencing homelessness and explains multiple strategies to share information or feedback for decisions with that community.

Total interview score available: 10 points

TOTAL APPLICANT SCORE AVAILABLE: 30 points