System Performance Committee Meeting Summary   March 11, 2020

Present		Others Present	Absent	
Stacy Holmes	Dan Wise	Pear Morares	Sarah Oppenheimer	Shawna McMahon
Karen Ford	Christina Sawyckyj	Sarah Argodale	Nancy Sherman	David Forte
Christina Mchugh	Dina Wilderson	Thalia Garcia	Owen Kajtasz	Mickey Beatima
Alaric Bien	Kate Speltz	Vishesh Jain	Evan Mack	
Triina Van	Shawna Morency			

Agenda Item	Action Steps and Follow Up
HMIS Updates	- KC/CEA: Preparing to switch to new CEA workflow for assessments in April (final part of data standards changes) - CEA conferences where workflow trainings were planned to be hosted have been suspended so Bitfocus is sending out data standards and changes to workflow info via webinars - For those who can't participate in the webinars, Bitfocus is working to have a pre-recorded product after April 1 - Preparing for HIC and PIT reports for end of April deadlines - End of April - quarterly HMIS leads meeting (t3 and assessors) - End of May training anticipated - DV and HMIS requirements
Updates	COVID-19 Response: The following information which had been shared by Hedda McLendon to the Coordinating Board was shared to the Committee: **Call Center:** As a reminder, if you are in King County and believe you were exposed to a confirmed case of COVID-19, or if you're a healthcare or homeless shelter or service provider with questions about COVID-19, contact our **novel coronavirus call center: 206-477-3977**. The Call Center will be taking calls 24 hours per day, 7 days per week. **Email Updates: Please [click here](#) to subscribe to our mailing list**. And receive up to date information related to trainings and King County's Coronavirus response for people experiencing homelessness. Members discussed: - The role of the Committee in lifting up the impacts of the response to system performance and contract requirements, particularly in regards to: - Length of stay outcomes - Occupancy/utilization - Lags in data entry - All Home's role in communicating with HUD any impacts to system performance and communication needed for the broader community about local performance and related contract requirements - Kate Speltz shared King County DCHS has already reached out to local HUD field office and received approval for extensions needed on APRs and Technical Submissions and plans for delayed monitoring activities - Kate Speltz and Alaric Bien also shared that while conversations have mainly been focused on immediate needs and impacts of COVID-19, they are anticipating flexibility and support around performance issues and payment while COVID-19 response and preparation activities occur

	King County Performance, Measurement and Evaluation (PME) Updates: • Staff are working to update existing dashboards and previewed several views of anticipated changes • Updates to all annual dashboards anticipated for early May (Inflow/outflow and adding new dashboards on race/ethnicity and subpopulations) • CEA evaluation progress: may pause plans for focus groups for 2020 evaluation given COVID-19 needs • Annual RRH evaluation: Qualitative eval efforts are paused and staff are looking to prioritize planning on quantitative analysis needed and preparing for future surveys Action: King County PME will review updated dashboards with the SPC.
Data Migration Plan	Christina McHugh, King County PME, shared an overview of a data migration plan that is being developed by the Data Migration Workgroup (a workgroup comprised of Seattle, King County and All Home staff charged with developing a timeline of recommended actions to handoff work related to data, performance measurement and evaluation to the King County Regional Homelessness Authority once stood up). Once the plan is more thoroughly vetted by City and County leadership, the System Performance Committee will review the recommended migration which includes HMIS functions and system performance activities prior to be reviewed by the Coordinating Board who will need to review and affirm the migration plan as well, given their authority over CoC functions. Action: King County PME will share the migration plan and related deliverables with members.
CoC Rank Order Scoring Methodology	Eileen Denham, City of Seattle HSD and Kate Speltz, King County DCHS provided an overview of the rank order methodology used for scoring projects as part of the annual CoC application to HUD, of which the System Performance Committee has purview and authority over. The methodology proposed was reviewed and reflected the same methodology utilized in past years. No changes have been proposed at this time. The committee affirmed the use of the proposed methodology for the 2020 CoC Application.