



Coordinating Board Meeting

October 2, 2019

2pm-4pm

Seattle Municipal Tower (700 5th Ave)

58th Floor, Conference Rooms 5882 & 5876

Theory of Change: *If we create a homelessness response system that centers customer voice, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all.*

The All Home Strategic Plan commits to reducing racial disparities of those experiencing homelessness. Nearly two thirds of people experiencing homelessness are people and families of color. Institutional and systematic racism contributes to the oppression of people of color, creating inequity, poverty and in some cases, homelessness. Success in reducing racial disparities and creating effective systems both for a dignified emergency response and housing, will require bold action and shared accountability. This commitment will include the proactive reinforcement of policies, practices, attitudes and actions to produce equitable power, access, opportunities, treatment, impacts and outcomes for all.

2:00pm	Welcome and Introductions	Sara
2:05pm	Public Comment	Sara
2:15pm	Nomination of New Board Co-chair <i>Result: Board votes to confirm a new co-chair to replace Gordon McHenry.</i>	Sara
2:25pm	Coordinated Entry for All (CEA) Updates <ul style="list-style-type: none"> • Dynamic Prioritization • HUD Data Standards <i>Result: Board is updated on the implementation of dynamic prioritization and aware of upcoming changes to HUD data standards and the impact on CEA.</i>	Joanna Bomba-Grebb
2:35pm	Homeless System Redesign <ul style="list-style-type: none"> • Review and discussion of revised CoC Governance Charter Remaining Decisions: <ul style="list-style-type: none"> ○ Board size, membership, and leadership ○ Delegation of Authority ○ Role of CoC Board in relation to the Regional Authority Governing Board <i>Result: Board adopts a revised CoC Governance Charter for implementation upon standup of the Regional Authority and identifies next steps for a November vote on any components of the Charter, should the full Charter not be adopted in October.</i>	Sara
4:00pm	Adjourn	

Materials: <http://allhomekc.org/committees/coordinating-board/#fndtn-materials>

Next Meeting: Wednesday, November 6th, 2pm-4pm



COORDINATED ENTRY DYNAMIC PRIORITIZATION IMPLEMENTATION & 2020 HUD DATA STANDARDS BRIEFING

SPRING 2018-FALL 2019

JOANNA BOMBA-GREBB

PLANNING AND PARTNERSHIPS MANAGER

KING COUNTY COORDINATED ENTRY FOR ALL

CHRISTINA MCHUGH

LEAD EVALUATOR FOR HOUSING AND HOMELESSNESS

KING COUNTY PERFORMANCE MEASUREMENT AND EVALUATION

DYNAMIC PRIORITIZATION DEFINED

A dynamic process that uses prioritization criteria, such as assessment result, unsheltered status and length of time homeless, to identify the most vulnerable households through a case conferencing process based on the number of anticipated housing placements across all resources in the next 60 days.



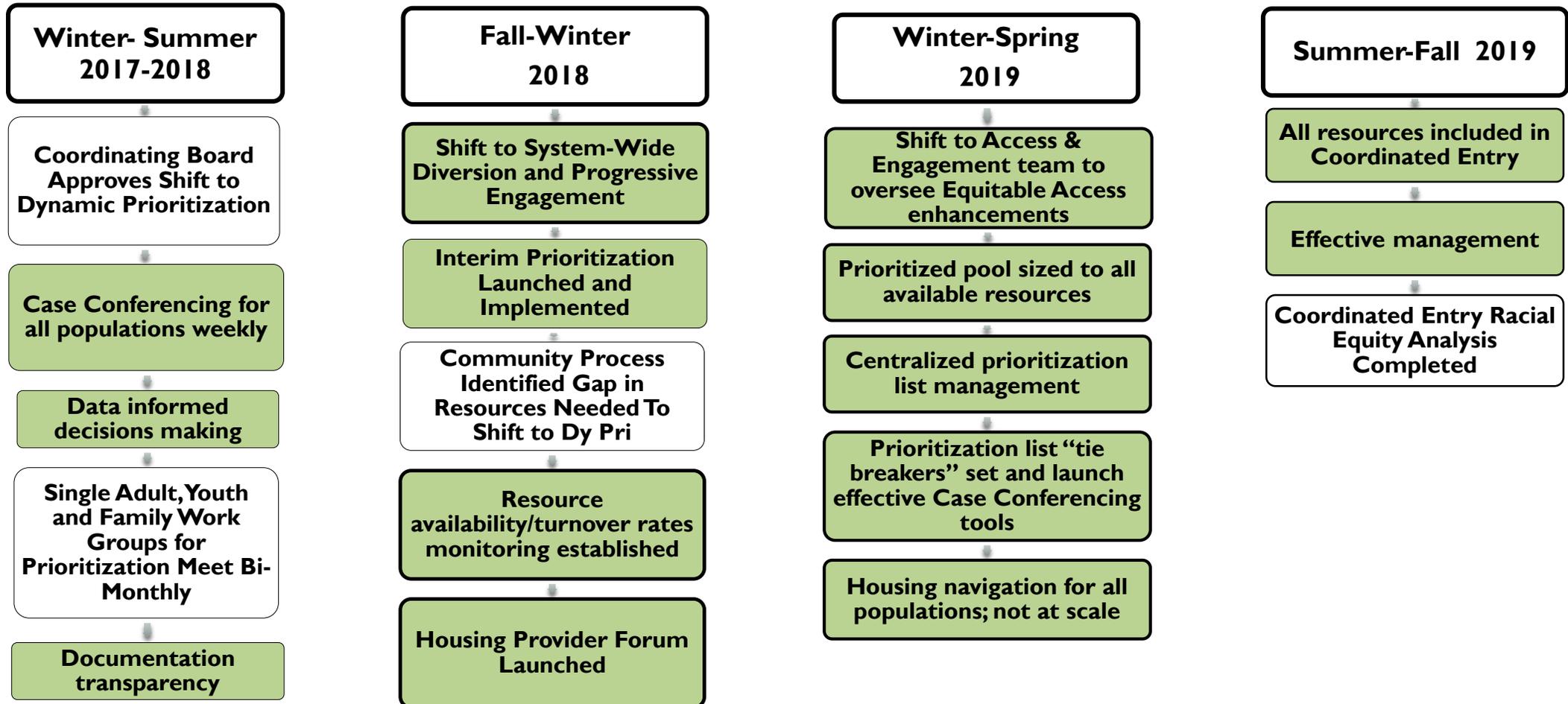
Dynamic prioritization* in coordinated entry systems promotes the following ends:

- **Effective inflow management** – use of diversion and progressive assistance strategies to reduce demand for the most intensive CoC assistance
- **Dynamic priority list management** – account for changing priority order as new people present and are added to a CoC’s priority list
- **Flexible use of CoC assets** – adjust service strategies (i.e. amount, intensity, duration and type of assistance) to most efficiently serve the greatest number of people

***Required component of Coordinated Entry as of March 2019 per Washington State Department of Commerce Coordinated Entry Guidelines**

SEATTLE/KING COUNTY SHIFT TO DYNAMIC PRIORITIZATION

MILESTONE COMPLETION DATES



ONGOING CONTINUOUS QUALITY IMPROVEMENT

Access & Engagement

- Utilizing an Equity Impact Review process to ensure access to and engagement with Coordinated Entry is improved for populations experiencing the most significant barriers historically.

Interim Prioritization

- Monitor and revise the formulas used to identify the most vulnerable single adults, young adults, and families active within Coordinated Entry to be prioritized for housing so that the Priority Pool lists are more equitable and reflect the population experiencing homelessness.

Housing Provider Forum

- All housing provider partners of Coordinated Entry improving what is not working well and ensuring the system continues supporting what is working well. Best practices and training are included in every meeting due to turn over and new housing providers partnering with Coordinated Entry.

2020 HUD DATA STANDARDS

October
1st

.General HMIS changes

April 1st

▫ Coordinated Entry HMIS changes

Seattle-King County Continuum of Care Continuum of Care Governance Charter

I. Overview

This Seattle-King County Continuum of Care Governance Charter (Charter) establishes the governance structure for the Seattle-King County Continuum of Care (CoC) in accordance with the McKinney-Vento Homeless Assistance Act (as amended) and in accordance with state and local law.

This Charter further establishes Committees that are representative of the relevant organizations and of projects serving homeless subpopulations within the CoC's geographic area. It also delegates authority for certain regulatory responsibilities to specific committees or entities within the geographic area.

II. Duration

This Charter shall be adopted on the day it is approved by the current All Home Coordinating Board.

The Charter will become effective concurrent with the ordinance chartering the new King County Regional Homelessness Authority approval. When voting to adopt this Charter, the All Home Coordinating Board may establish multiple effective dates for specific activities contained herein, based on the implementation of the Regional Authority governance structure described in Sections III and the ILA.

Thereafter, the Charter shall be updated and affirmed annually by the Seattle-King County Continuum of Care Board (Board) in consultation with the collaborative applicant and the Homeless Management Information Systems (HMIS) lead. The Charter shall be reviewed and approved every five years by the full CoC membership.

If the environment described in Section III changes significantly, or otherwise impacts the governance structure of the CoC as envisioned in this Charter, the Board will revise the Charter accordingly.

III. Environment

In December 2018, the City of Seattle and King County, with their local partners, publicly committed to moving forward with the actions and strategies outlined in a report by The National Innovation Service (formerly, Future Laboratories). The report contained ten actions and related strategies, including a recommendation to consolidate authority for homeless assistance through the implementation of a new regional consolidated entity. These actions, when implemented, will fundamentally change the landscape of homeless services and their administration within the region.

On September 4th, 2019, Executive Dow Constantine and City of Seattle Mayor Jenny Durkan transmitted a proposed ILA and Charter to their respective councils to establish and define the role, scope, and governance of the King County Regional Homelessness Authority, including the creation of a

From ILA (for reference only): *"The purpose of this Agreement is (i) to authorize the chartering of a public development authority by the County for the purpose of coordinating the provision of services to customers within King County, and (ii) to establish the terms and conditions under which the parties will provide funds, staff, and oversight to the Authority."*

Seattle-King County Continuum of Care Continuum of Care Governance Charter

King County Regional Homelessness Authority Governing Board (Governing Board). The purpose of the CoC governance adjustments made via this Charter is to be responsive to the changing regional environment, so that the CoC can be directly connected to regional efforts to make homelessness rare, brief and non-recurring, and so that it can be as effective as possible.

From ILA Recitals (for reference only): *“WHEREAS, Seattle and the County have determined that a public corporation chartered to coordinate services within an equitable operational framework centering on people with lived experience will enable and facilitate joint planning, program funding, and the establishment of standards for and accountability of programs thereby improving the delivery of services and enhancing outcomes for those receiving such services.”*

IV. Mission, Values and Theory of Change

The mission of the CoC is to make homelessness in the region rare, brief, and non-recurring. To accomplish this mission, the CoC is adopting a set of values that will guide its actions and a theory of change that will orient the CoC in specific ways towards its mission.

The CoC (through the Board and its committees) will endeavor to make funding, program and policy actions that are aligned with its stated values. These values will guide the actions of all CoC bodies established under this Charter:

- Recommendations and decisions will reflect the diversity of people experiencing homelessness.
- The CoC will promote equity for communities of color disproportionality affected by homelessness.
- Decisions and recommendations made by the CoC will reflect a cross-sector and regional approach.
- The CoC will operate with transparency and inclusiveness.
- The CoC will promote shared responsibility and accountability.
- CoC leadership will establish clearly defined roles and responsibilities and communicate decisions clearly and widely.

While values help to guide the development of specific recommendations and decisions that are presented to the CoC Board, a theory of change is necessary to provide a broad framework for how the work of the CoC orients towards the mission.

This theory of change was developed by the community, in concert with National Innovation Service and members of the Lived Experience Coalition¹ and is consistent with the theory of change adopted by key regional partners. The theory of change requires the CoC to approach the system resources it controls in a specific way, with the understanding that this orientation will have certain results.

¹ The Lived Experience Coalition is represents people with lived experience of homelessness. Their mission states: The Lived Experience Coalition is a diverse group of people who are coming together to lift each other up, advocate for ourselves and others, and advance race and social justice. We work beyond oppressive structures by unifying our voices and efforts to dismantle multisystem barriers impacting people who are experiencing homelessness, involvement in the justice system, face unmet behavioral health needs, and/or fleeing violence or emotional/psychological victimization.

Seattle-King County Continuum of Care Continuum of Care Governance Charter

If we create a homelessness response system that *centers customer voice*, then we will be able to focus on *responding to needs* and *eliminating inequities*, in order to end homelessness for all.

The values of racial equity and centering voices of people with lived experience are integral to the work of the CoC. Therefore, any changes to the stated mission or theory of change on behalf of the CoC must be approved by the Consumer Advisory Council and Youth Action Board prior to coming to the Board for final approval.

V. Governance and Responsibilities

The CoC is a broad coalition of stakeholders dedicated to the mission of the CoC. This includes customers, service providers representing various populations and interventions, representatives of culturally-specific constituencies, funders, the faith community, researchers and universities, health care providers and others.

The full CoC membership shall meet twice a year. This may include an annual conference and/or other meetings dedicated to approval of necessary documents or review of progress towards approved plans/milestones. These meetings are open to the full CoC membership.

a. CoC Membership

- i. Members of the CoC shall be those organizations and individuals who are interested in, and supportive, of our community's goals to end homelessness.
- ii. The membership and selection process for members of the Board is outlined in the following sections.

Seattle-King County Continuum of Care Continuum of Care Governance Charter

b. CoC Board

i. Purpose

The purpose of the Board will be to act in a broad advisory capacity to the Governing Board of the Regional Authority in accordance with the Regional Authority Charter, and to also function as the CoC Board for specific legally required duties. This allows for a strong connection between the administration of HUD funding and the broader regional efforts towards making homelessness rare, brief and non-recurring, while also preserving the integrity of the CoC Application process and compliance with HUD requirements.

The Board will perform two main functions:

1. It will apprise the Governing Board on policy and technical issues on which it has made decisions, and forward for approval any committee recommendations that it identifies as sensitive or political in nature, or for which it does not have decision-making authority.
2. It will function as the CoC Board for actions required under the HUD regulations at 24 CFR §578, including approval of committee recommendations that do not have appropriation/political components.

ii. Decision Making and Authority

Board meetings are open to the public with public input opportunities available via email and specific time allocated on the agenda. Meetings will operate under the premise of consensus and will strive to operate in an open environment, with sufficient time for discussion so each person has a fair chance to be heard and issues can be understood.

- a. Only seated Board members may vote on CoC business. Where substantial differences of opinion exist, the final report shall make an effort to reflect the divergence of views.
- b. In cases where consensus cannot be reached, the Board will resort to Robert's Rules of Order, with a requirement of a super majority vote of 60 percent of those present for the item on the table.
- c. Decisions may be made only when a quorum, defined as 50 percent plus one, of the Board is present.
- d. Board members will have expertise in areas related to housing and homelessness, or related fields. While the Board will receive recommendations from committees for

From ILA (for reference only): *"The Governing Board shall recognize or establish an Advisory Committee to serve in an advisory capacity to the Governing Board and to provide a broad array of perspectives"*

From PDA Charter: *"The Governing Board shall empower a Continuum of Care Board created pursuant to 24 CFR Part 578 or its successor regulation to act as an Advisory Committee or establish an Advisory Committee to serve in an advisory capacity to the Governing Board and to provide a broad array of perspectives, which members of the Advisory Committee shall be appointment by the Governing board. The Advisory Committee shall be comprised of individuals with experience related to preventing and ending homelessness, including but not limited to: persons currently experiencing homelessness, populations disproportionately impacted by homelessness, homelessness services providers, business, healthcare, labor and/or workforce, homeless housing and services, behavioral health services, criminal justice system, child welfare and data evaluation."*

Seattle-King County Continuum of Care Continuum of Care Governance Charter

specific policy and program decisions, it is authorized to make final decisions that are based on their own expertise and experience, which may be independent of recommendations provided.

- e. Decisions made by the Board in cases where there is a disagreement between the Consumer Advisory Council/Youth Action Board and another committee may be appealed to the Governing Board by the Chair of the impacted committee or Consumer Advisory Council/Youth Action Board.
- f. Board members are strongly encouraged to attend in person. Attendance by telephonic conference may be permitted in extenuating circumstances. The Board will be “principals only” unless a proxy is submitted in writing in advance of the meeting.
- g. A super-majority vote of 60 percent of those present and voting shall be required to approve new members.
- h. The Board has authority to adopt revisions to the Charter in compliance with HUD CoC Program regulations.
- i. The Board approves final submission for the annual CoC application to U.S. Department of Housing and Urban Development (HUD), including establishing annual priorities and ranking (see Committees).
- j. The Board designates the CoC Collaborative Applicant and HMIS Lead.
- k. The Board reviews policy recommendations from standing committees of the CoC for regional implementation, and forwards those recommendations requiring action by the Governing Board.

iii. Commitment

Unless otherwise provided by written agreement, any Board member may resign at any time by giving written notice. In addition, the Board or Committee Chair may remove members for repeated absence, misconduct, or violation of conflict of interest policies.

- a. Regular personal attendance at committee meetings and events is required unless excused by the Chair/Vice Chair for good reason. This commitment is not delegated to others. Three unexcused absences in one year are grounds for removal.
- b. Commitment to listen to, value and utilize the experience and contribution of people who are or have experienced homelessness as equal partners in ending homelessness.
- c. A one-year minimum commitment is required.
- d. Leadership to further regional goals, including serving as a community champion, speaking on behalf of the regional efforts or the CoC and assuring ongoing dialogue with the community on opportunities, progress, results and barriers to ending homelessness in King County.

iv. Board Membership and Selection Process

The Board will have a maximum membership of 16 people. (Needs Approval)

Seattle-King County Continuum of Care Continuum of Care Governance Charter

- a. Applications for Board membership will be open to the public and will be managed by an Ad-Hoc Selection Committee established by the Board when necessary. The Selection Committee will make recommendations to the Board for vacant seats.

Representational categories shall be identified to ensure that membership comprises an appropriate array of committed private and public sector community leaders who reflect the diversity of people experiencing homelessness and regional differences. Individuals may fulfill cross-representation of categories.

From PDA Charter (for reference only): *“The management of all Authority affairs shall reside in a Board of Directors (also referred to as the Governing Board). The Governing Board of the Authority shall be composed of eleven members...”*

“The Governing Board shall not include elected officials or employees of Seattle, the County, the Authority, or any Additional Party, nor employees, officials, agents or representatives of current contract holders or any entity that is likely to directly benefit from the actions of the Authority.”

Board Member Expertise and Skills (one of 10 areas of expertise noted in Charter): *“Federal continuum of care program governance and operations and the ability to represent the perspectives of continuum of care membership.”*

- b. The established seats include: **(Needs Approval)**
- Representatives of Standing Committee (Chairs/Designee) (4)
 - Nonprofit homeless providers/advocate (4)
 - University or Research partner (1)
 - Philanthropy or Other Funder (2)
 - Individuals currently or formerly experiencing homelessness (3)
 - American Indian/Alaskan Native Community representative (2)
- c. Members who represent a government department or organization will be appointed by their relative organization for consideration and final approval by the Board. **(Needs Approval)**
- d. The Coordinating Board shall elect a Chair and Vice-Chair, one of whom should be a provider. **(Needs Approval)**
- e. Recommendations for changes in representation from each sector will be considered annually at the November Board meeting. New Coordinating Board members shall be appointed under the following circumstances: **(Needs Approval)**
- The resignation or dismissal of a current member.
 - Instances in which a current member no longer fills the representation category in which they have been appointed.
 - In each of these cases, a super-majority vote of 60 percent of those present and voting shall be required to approve new members.
- v. Terms**
- A term is a calendar year, January through December.
 - For those members who represent a government department or organization, that person may serve as long as they continue to hold the same job/position.

Seattle-King County Continuum of Care Continuum of Care Governance Charter

- c. For those members who represent a segment of the population or a named organization, terms shall be for three years, with the option of serving one additional term.
- d. Terms for officers shall be for three years from the date of nomination, with the option of serving one additional year.

c. Committees

Committees are structured to ensure a system-level focus rather than a CoC-specific focus. Generally, Committees have the following characteristics:

- The chair of each committee be the Director of the corresponding functional area of the Regional Authority,
- Chairs and members of each committee participate in ongoing training around integrating racial equity into their work. Committees should be held accountable to develop analyses and policies that drive progress toward achieving equitable outcomes for people experiencing homelessness.
- Members are selected from the staff of the Regional Authority, and the provider (including government partners like the VA or health care) and lived experience communities based on their expertise in the subject matter,
- Committees act as working groups, and are limited to no more than 8 regular members,
- Committee members must participate consistently and substantively or may be removed by the Committee Chair, and
- Committees are empowered to identify and engage specific experts for time-limited projects to increase capacity.

From PDA Charter (for reference only): *“The Governing Board may create additional committees and appoint individuals to such committees as set forth in the Bylaws or policies approved by the Governing Board.”*

Standing Committees of the Board include:

1. Consumer Advisory Council – Co-Chaired by the Director of the Office of the Ombuds and a representative from the Lived Experience Coalition or relevant Customer representative, with members selected by people with lived experience of homelessness either through the Lived Experience Coalition or relevant Customer-lead body. Along with the Youth Action Board, the Consumer Advisory Council will review and approve policy and program recommendations made by other committees before they are sent to the Board or Executive Board for final approval.

From PDA Charter (for reference only): *“The Governing Board shall create an office of the Ombuds to promote Customer, employee, and public confidence in the Authority’s ability to effectively, efficiently, and equitably serve people experiencing homelessness. The Office of the Ombuds shall gather Customer feedback to improve the Authority’s operations and outcomes; ensure ease of contact for Customers, and provide appropriate resources to resolve their concerns; implement strategies to collect, investigate, and response to complaints and concerns about the delivery of services, policies, program administration, or other activities overseen or funded by the authority...”*

Seattle-King County Continuum of Care Continuum of Care Governance Charter

A recommendation may be sent to the Board without the approval of the Consumer Advisory Council/Youth Action Board if, after at least two good faith efforts to reconcile, the committees cannot reach agreement. In this case, the recommendation must be accompanied by written comment from the Consumer Advisory Council/Youth Action Board. If the disputed recommendation is presented in person to the Board, the co-Chairs of the Consumer Advisory Council/Youth Action Board must also be invited to present their concerns.

2. Youth Action Board - The Youth Action Board (YAB) is a collective of young people who have current or past experience of homelessness. YAB members guide the implementation of the Coordinated Community Plan to prevent and end youth homelessness on behalf of the Continuum of Care. Along with the Consumer Advisory Council, the Youth Action Board will review and approve policy and program recommendations made by other committees before they are sent to the Board or Executive Board for final approval.

A recommendation may be sent to the Board without the approval of the Consumer Advisory Council/Youth Action Board if, after at least two good faith efforts to reconcile, the committees cannot reach agreement. In this case, the recommendation must be accompanied by written comment from the Consumer Advisory Council/Youth Action Board. If the disputed recommendation is presented in person to the Board, the co-Chairs of the Consumer Advisory Council/Youth Action Board must also be invited to present their concerns.

3. System Performance Committee - Chaired by the Director of the appropriate office of the Regional Authority. Members include Regional Authority staff, providers and customers with expertise in this area. Members must also include HMIS and CEA staff.
4. CEA Policy Advisory Committee - Chaired by the Director of the appropriate office within the Regional Authority. Members include Regional Authority/CEA staff, providers and customers with expertise in this area.
5. CoC Application/Ranking Standing Committee – Chaired by the Executive Director (or their designee) of the Regional Authority in order to ensure system-level priorities are articulated. Members include non-HUD funded providers and customers who can make strong recommendations to the Board for ranking projects for the annual CoC Competition.
6. Cross-Cutting Policy Committee – The purpose of this committee is to provide a forum for providers serving a variety of populations to develop recommendations or share practices regarding interventions, challenges or policy issues. Chaired by the Director of the appropriate office of the Regional Authority, this committee includes representation from groups serving populations such as veterans, domestic violence survivors, families, youth, unsheltered persons, etc. This committee may exceed the 8-person standard.

Dissolve Funder Alignment Committee

Each Standing Committee shall develop a charter or work plan to guide its work and priorities.

Seattle-King County Continuum of Care Continuum of Care Governance Charter

The Board has the authority to establish time-limited, ad-hoc committees as needed.

d. Delegation of Authority (Needs Approval)

The CoC delegates the responsibilities detailed in the regulation at 24CFR 578.7 and 578.9 to the Board, except as follows:

- 578.7(a)(6 and 7) – Establishing, monitoring, evaluating and taking action regarding performance are delegated to the Regional Authority. Developing recommendations on system-level performance metrics is delegated to the System Performance Committee. The CoC Ranking Committee must consider System Performance metrics in the CoC application process. Approval for new policies by the Board is contingent on review/approval by the Consumer Advisory Council/Youth Action Board.
- 578.7(a)(8) – Establishing and operating a Coordinated Entry System is delegated to the appropriate office of the Regional Authority. The CEA Policy committee is delegated authority to recommend system-level practices and procedures informed by expert members. Approval for new practices by the Board is contingent on review/approval by the Consumer Advisory Council/Youth Action Board.
- 578.7(a)(9) – Establishing written standards is delegated to the Regional Authority. Approval for new policies by the Board is contingent on review/approval by the Consumer Advisory Council/Youth Action Board.
- 578.7(b)(1-5) – Selection, implementation and operation of the regional HMIS is delegated to the Executive Director of the Regional Authority.
- 578.7(c)(1-5) – CoC planning must be conducted as part of regional planning efforts. Therefore, the development of a work plan, conducting the point-in-time count, conducting a gaps analysis, coordinating with ESG recipients and providing input into the regional Consolidated Plan is delegated to the Executive Director of the Regional Authority.

From ILA (for reference only): *“The Authority will, among other things:*

1. *Develop for Governing Board approval...an initial work plan that describes and organizational structure, a plan for implementation of contracted Homeless Services on behalf of the County and Seattle...*
2. *...Develop a Five-Year Plan...*
3. *Develop processes for procurement of services addressing homelessness.*
4. *Develop form contracts with service providers with consistent terms, conditions, and performance evaluation criteria*
5. *Develop consistent standards for the comprehensive data collection, monitoring, and evaluation of systems and program performance.*
6. *Support continuous improvement of key system interventions (such as emergency services and homeless housing) and evaluate community impact, including community engagement, Customer engagement, and continuum of care compliance, and support an Office of the Ombuds.”*

e. Conflicts of Interest

Seattle-King County Continuum of Care Continuum of Care Governance Charter

All members of the CoC shall abide by the Conflict of Interest guidelines provided in the Continuum of Care Interim Rule at 24 CFR 578.95 Conflicts of Interest. All members of the Board will sign a Conflict of Interest statement at the beginning of their membership. Members who find themselves faced with a potential conflict between their business, organizational or private interests and their CoC responsibilities shall avoid conflict of interest during the decision-making process by following these guidelines:

- A. Disclose any actual or potential conflicts of interest in advance of the meeting to the Board Chair or Vice-Chair.
- B. Publicly disclose conflicts of interest at relevant Board meetings.
- C. Recuse himself or herself at any time from involvement in any decision or discussion in which they believe he or she may have a conflict of interest.

VI. Relationship Between the S-KC CoC Board and the Governing Board **(Needs Review/Approval)**

The Chair of the Board will have a seat on the Governing Board pursuant to appointments made in accordance with the Regional Authority Charter to ensure a robust connection between the two bodies. **(Approved, will reference relevant sections of final ILA/Charter)**

The Board elects to function as the Advisory Committee to the Governing Board in accordance with the King County Regional Homelessness Authority ILA. **(Needs Approval)**

VII. Designations a. HMIS

The eligible applicant and operator of the HMIS on behalf of the CoC will be the Regional Authority, to become effective at such time that the Regional Authority has sufficient capacity to carry out these duties.

b. Collaborative Applicant

The Collaborative Applicant on behalf of the CoC will be the Regional Authority, to become effective at such time that the Regional Authority has sufficient capacity to carry out these duties.

From ILA (for reference only): *“The Governing Board shall recognize or establish an Advisory Committee to serve in an advisory capacity to the Governing Board and to provide a broad array of perspectives”*

From PDA Charter: *“The Governing Board shall empower a Continuum of Care Board created pursuant to 24 CFR Part 578 or its successor regulation to act as an Advisory Committee or establish an Advisory Committee to serve in an advisory capacity to the Governing Board and to provide a broad array of perspectives, which members of the Advisory Committee shall be appointment by the Governing board. The Advisory Committee shall be comprised of individuals with experience related to preventing and ending homelessness, including but not limited to: persons currently experiencing homelessness, populations disproportionately impacted by homelessness, homelessness services providers, business, healthcare, labor and/or workforce, homeless housing and services, behavioral health services, criminal justice system, child welfare and data evaluation.”*

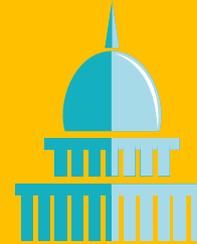
Board Member Expertise and Skills (one of 10 areas of expertise noted in Charter): *“Federal continuum of care program governance and operations and the ability to represent the perspectives of continuum of care membership.”*

Proposed Governance Structure

STEERING COMMITTEE

(5-6 Elected Officials; 2 Lived Exp. Appointed)

- King County Executive
- King County Council
- Seattle Mayor
- Seattle City Council
- 1 Sound Cities Member
- 1 additional SCA Member if majority of SCA jurisdictions participate
- 2 Representatives appointed by People who have experienced homelessness through CoC Consumer Boards



Confirm or Reject Members

Approve or Reject Annual Budgets

Approve or Reject Implementation Plan

GOVERNING BOARD

(11 Seats)

- **Experts** with technical skills, knowledge or connections needed to drive the work
- **Majority of the members** with experience, expertise or identify to credibly represent and be accountable to populations disproportionately experiencing homelessness
- No elected officials, employees of KCRHA or current contracted partners



Detailed and Persistent Direction of KCRHA

Continuum of Care Board

(established in accordance with HUD and CoC Governance Charter, open and transparent application process supported by CoC Board Selection Committee)

- Must be representative of relevant organizations and projects serving homeless subpopulations



CoC Authority and Advisory to Governing Board

Small working groups to support key system functions and ensure accountability

Standing System Level Committees

System Performance

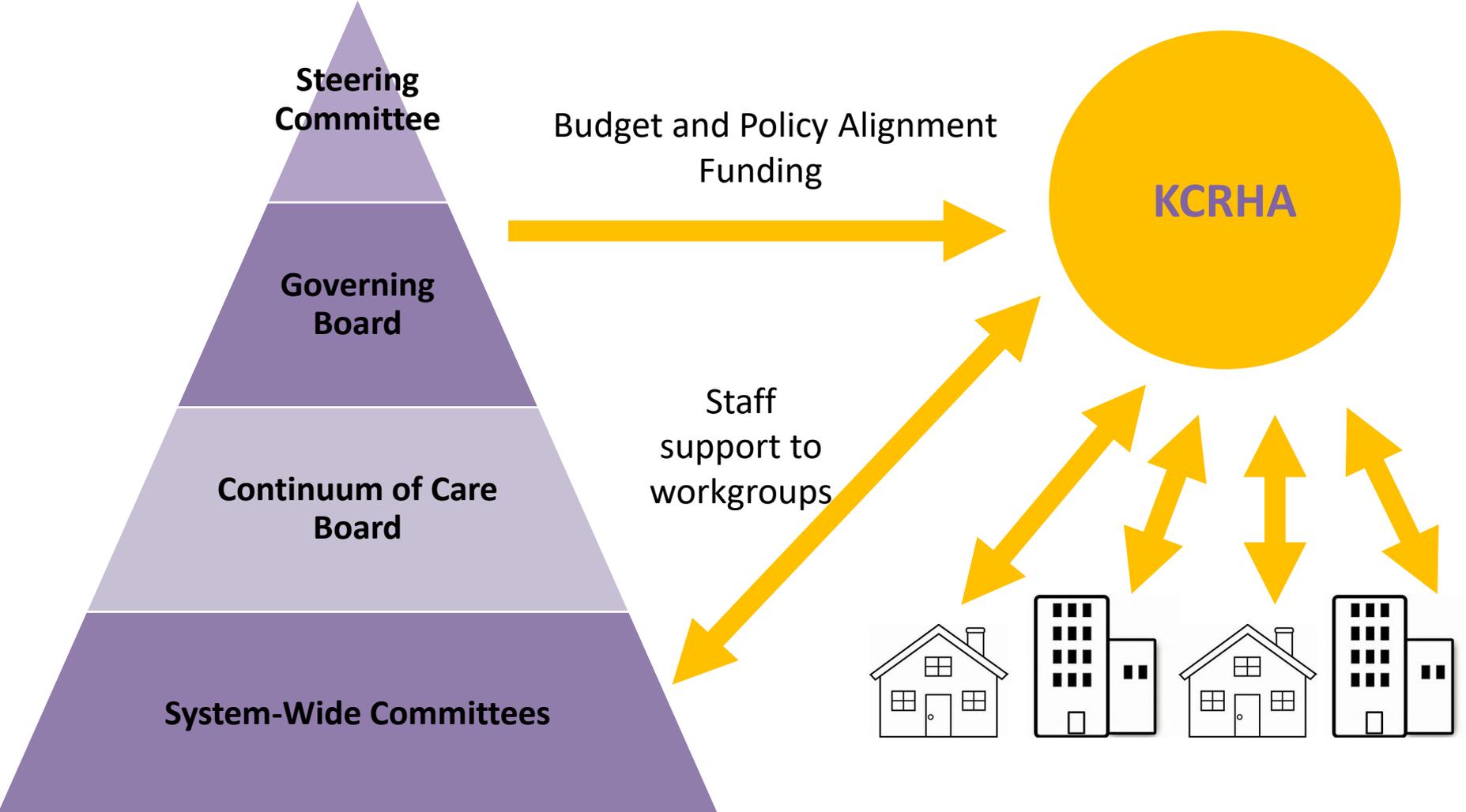
Consumer Advisory Council/Youth Action Board

Coordinated Entry for All

CoC Application and Rank Order

Ad Hoc

King County Regional Homelessness Authority Proposed Governance Structure



If we create a homelessness response system that centers customer voice, then we will be able to focus on meeting needs and eliminating inequities, in order to end homelessness for all.

Decision Recommendation	Charter Section	Consideration(s)
The Board will have a maximum membership of 16 people.	Section V.b.iv - Governance and Responsibilities, CoC Board, Board membership and Selection Process	<ul style="list-style-type: none"> - Current CoC Charter allows a maximum of 16 people - Keeping Board size in range that promotes efficiency and effectiveness while incorporating a diversity of perspectives
<p>Establishing seats for Board membership</p> <p>The established seats include:</p> <ul style="list-style-type: none"> a. Representatives of Standing Committee (Chairs/Designee) (4) b. Nonprofit homeless providers/advocate (4) c. University or Research partner (1) d. Philanthropy or Other Funder (2) e. Individuals currently or formerly experiencing homelessness (3) f. American Indian/Alaskan Native Community representative (2) 	Section V.b.iv.b - Governance and Responsibilities, CoC Board, Board membership and Selection Process	<ul style="list-style-type: none"> - Representational categories shall be identified to ensure that membership comprises an appropriate array of committed private and public sector community leaders who reflect the diversity of people experiencing homelessness and regional differences. Individuals may fulfill cross-representation of categories. (already approved) - The Governing Board of the new Authority will not include elected officials or employees of Seattle, the County, the Authority, or any Additional Party, nor employees, officials, agents or representatives of current contract holders or any entity that is likely to directly benefit from the actions of the Authority. - Ensure ability to vote on funding related decisions when providers are recused - There was a desire to align to the language used for establishing the Governing Board in the ILA/Charter that outlines characteristics and not specific board seats

**All Home Coordinating Board
Remaining Continuum of Care Charter Decisions**

<p>Members who represent a government department or organization will be appointed by their relative organization for consideration and final approval by the Board.</p>	<p>Section V.b.iv.c - Governance and Responsibilities, CoC Board, Board membership and Selection Process</p>	<ul style="list-style-type: none"> - Staffing may change over time and organizations will have the best information about who is most appropriate to participate on the Board at any given time - Committee chairs will be staff from the new Authority
<p>The Coordinating Board shall elect a Chair and Vice-Chair, one of whom should be a provider.</p>	<p>Section V.b.iv.d - Governance and Responsibilities, CoC Board, Board membership and Selection Process</p>	<ul style="list-style-type: none"> - Clear seat for chair to represent CoC Board at the Governing Board of new entity. - The Governing Board of the new Authority will not include elected officials or employees of Seattle, the County, the Authority, or any Additional Party, nor employees, officials, agents or representatives of current contract holders or any entity that is likely to directly benefit from the actions of the Authority.
<p>Recommendations for changes in Board representation will be considered annually at the November Board meeting</p>	<p>Section V.b.iv.e - Governance and Responsibilities, CoC Board, Board membership and Selection Process</p>	<ul style="list-style-type: none"> - Accounts for the resignation or dismissal of a current member or instances in which a current member no longer fills the representation category in which they have been appointed. - Allows for right sizing skills and expertise of Board membership
<p>Delegation of Authority The CoC delegates the responsibilities detailed in the regulation at 24CFR 578.7 and 578.9 to the Board, except as follows:</p> <ul style="list-style-type: none"> • 578.7(a)(6 and 7) – Establishing, monitoring, evaluating and taking action regarding performance are delegated to the Regional Authority. Developing recommendations on system-level performance metrics is delegated to the System Performance Committee. The CoC Ranking Committee must consider System Performance metrics in the CoC application process. Approval for new policies by the Board is contingent on review/approval by the Consumer Advisory Council/Youth Action Board. 	<p>Section V.d – Governance and Responsibilities, Delegation of Authority</p>	<ul style="list-style-type: none"> - The Regional Authority will, among other things: <ol style="list-style-type: none"> 1. Develop for Governing Board approval...an initial work plan that describes and organizational structure, a plan for implementation of contracted Homeless Services on behalf of the County and Seattle... 2. ...Develop a Five-Year Plan... 3. Develop processes for procurement of services addressing homelessness. 4. Develop form contracts with service providers with consistent terms, conditions, and performance evaluation criteria 5. Develop consistent standards for the comprehensive data collection, monitoring, and evaluation of systems and program performance. 6. Support continuous improvement of key system interventions (such as emergency services and homeless housing) and evaluate community impact,

**All Home Coordinating Board
Remaining Continuum of Care Charter Decisions**

<ul style="list-style-type: none"> • 578.7(a)(8) – Establishing and operating a Coordinated Entry System is delegated to the appropriate office of the Regional Authority. The CEA Policy committee is delegated authority to recommend system-level practices and procedures informed by expert members. Approval for new practices by the Board is contingent on review/approval by the Consumer Advisory Council/Youth Action Board. • 578.7(a)(9) – Establishing written standards is delegated to the Regional Authority. Approval for new policies by the Board is contingent on review/approval by the Consumer Advisory Council/Youth Action Board. • 578.7(b)(1-5) – Selection, implementation and operation of the regional HMIS is delegated to the Executive Director of the Regional Authority. • 578.7(c)(1-5) – CoC planning must be conducted as part of regional planning efforts, Therefore, the development of a work plan, conducting the point-in-time count, conducting a gaps analysis, coordinating with ESG recipients and providing input into the regional Consolidated Plan is delegated to the Executive Director of the Regional Authority. 		<p>including community engagement, Customer engagement, and continuum of care compliance, and support an Office of the Ombuds.”</p>
<p>The Board elects to function as the Advisory Committee to the Governing Board in accordance with the King County Regional Homelessness Authority ILA.</p>	<p>Section VI - Relationship Between the S-KC CoC Board and the Governing Board</p>	<p>- The Governing Board of the Authority will recognize or establish an Advisory Committee to serve in an advisory capacity to the Governing Board and to provide a broad array of perspectives</p>