



## Systems Performance Committee Summary

January 9, 2019, 2:00pm to 4:00pm

Location: 2100 Building, Art Room  
(2100 24<sup>th</sup> Ave S, Seattle 98144)

2:00	<b>Welcome and Introductions</b>	<b>Ali</b>
2:10	<b>HMIS updates</b>  <i>See materials</i>	<b>Stacy</b>
2:20	<b>Information Sharing</b> <ul style="list-style-type: none"> <li>• Guidance on how to use system level performance benchmarks</li> <li>• Updated documents are live</li> <li>• Diversion standards</li> <li>• Count Us In implementation underway</li> </ul>	<b>Dina</b>
2:45	<b>Standard Operating Procedures</b>  Changes made to the final document attached were: <ul style="list-style-type: none"> <li>• p.2 update destruction of data language to assure compliance w records retention policies.</li> <li>• P.5 wireless network language. remove the "allowed" language and replace with "should" language for consistency, and then add reference to the Security Plan.</li> <li>• P.12 confirmed we no longer have the check boxes in our revocation form so took out the in full / partial language.</li> </ul> <p>HMIS System Admin Team will upload the final version to the HMIS website and send out to the HMIS Leads.</p>	<b>Ali</b>