



All Home Systems Performance Committee Meeting Summary

March 14, 2017

Present			Absent
Bill Hallerman	Amy Crawford	Karen Ford	Denille Bezemer
Kate Speltz	Marshall DuVal	Sean Walsh	Sola Plumacher
Amanda Thompkins	Joy Hunt	Sarah Dougherty	Nancy Sherman
Josephine Wong	Alaric Bien	Triina Van	
Hedda McLendon	Mary Shaw		

Agenda Item	Action Steps and Follow Up
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HMIS Update	Sarah provided an update on HMIS work items to include: HIC/PIT data, System Performance measures due to HUD at the end of May, and CEA-related work items (revising eligibility requirements and training).
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Sarah also provided help desk ticket summaries to the group. Instead of the number and types of tickets, members would like to see a report on the response time for help desk ticket requests.

Discussion: How many calls does the help desk get about data quality issues relative to the frequency of concerns/questions about data quality raised in the community?

Actions:

- Bitfocus will provide an updated help desk report for the group in April
- Agencies should continue to take data quality questions to Bitfocus
- Contract monitors will continue to identify data quality issues and support agencies in correcting this information
- This issue will also be elevated at the Funder Alignment Committee
- A community training on best practices in data usage will be included in the All Home Capacity Building work

Committee Charter Update	Final revisions will be made to ensure alignment with HUD requirements. Members will receive a final copy via email and asked to affirm between meetings.
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Actions:

- Members to affirm final committee charter between March and April meetings.

Committee Work Plan	The group brainstormed a list of data projects which will be incorporated into the committee work plan and that can further the work of the All Home strategies for 2017
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Actions:

- Brainstormed items will be incorporated into an annual work plan for committee review
- Other partners will be contacted for further input

Other Key Updates	Information Only: Amanda provided a brief update on the status of a homeless numbers project, to include a monthly number of all people experiencing homelessness.
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