**Problem Statement:** “There is an increase in those falling into homelessness (it is not rare enough), an increase in length of stay (it is not brief enough), all while exits to permanent housing have remained stable (it is not one-time/episodic)”

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
<th>Lead(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30am</td>
<td>Welcome</td>
<td>Daniel</td>
</tr>
<tr>
<td>8:40am</td>
<td>Key Developments</td>
<td>Gretchen / Kira Janine Josh Jason</td>
</tr>
<tr>
<td></td>
<td>• Single Adult Coordinated Entry &amp; Assessment / CEA for All</td>
<td></td>
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<td></td>
<td>• Veterans</td>
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<td></td>
<td>• Long Term Stayers</td>
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<td></td>
<td>• HMIS Transition</td>
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<td></td>
<td>• Future Meetings</td>
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<tr>
<td></td>
<td><strong>Result:</strong> Group has an understanding of the work products associated with Single Adult and All Home sub-groups</td>
<td></td>
</tr>
<tr>
<td>9:55 am</td>
<td>Single Adult Strategy Development</td>
<td>Kira</td>
</tr>
<tr>
<td></td>
<td>• Recent Focus Group efforts and research</td>
<td>Interviews &amp; SWAP</td>
</tr>
<tr>
<td></td>
<td><strong>Result:</strong> Group remains informed of Single Adult Strategic Planning efforts and the connection between Focus Strategies’ work and the efforts of the SAAG.</td>
<td></td>
</tr>
<tr>
<td>9:15 am</td>
<td>Strategy Development – BRIEF</td>
<td>Jason</td>
</tr>
<tr>
<td></td>
<td>Priorities identifies September:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Equitable, transparent &amp; effective access to housing &amp; homeless services (a.k.a. CEA)</td>
<td>Josh Lindsey Gretchen Kira</td>
</tr>
<tr>
<td></td>
<td>• Streamlined/reduced documentation and screening criteria</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Aligned navigation &amp; housing search activities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Crisis response – role and capacity of interim survival mechanisms</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Small Group Activity:</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>What Policies, Activities and Strategies, specific to Single Adults, should be included in the plan?</td>
<td></td>
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<td>o What’s missing?</td>
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<td></td>
<td>o What strategies need to be taken on?</td>
<td></td>
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<tr>
<td></td>
<td>o What should be prioritized?</td>
<td></td>
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<tr>
<td></td>
<td><strong>Result:</strong> Group identifies key strategies, activities and policies for making homelessness BRIEF in King County</td>
<td></td>
</tr>
</tbody>
</table>

**Next Meeting:** Friday, December 4th, 8:30am-10:30am, King County Admin Bldg – Lean Lab
CEA Oversight Transition Phase

Decision Makers

Coordinated Entry for All Oversight Group

ROLE: Oversight of CEA transition, design, and implementation. Given oversight responsibility by Coordinating Board.
ACTIVE: Dec-June
PARTICIPANTS: All Home, City, County, UWKC, Raikes, BC, Providers from YYA, Families, SA, and Vets.

CEA Design Team

ROLE: Set parameters and provide guidance to OLTs. Further develop and refine work developed in OLTs.
ACTIVE: Oct-June
PARTICIPANTS: All Home, City, County

Operational Leadership Teams

FHC Transition Team/CE Families Workgroup

ROLE: Design recommendations for FHC and transition to System Manager in alignment with CE for All.
ACTIVE: Sept-June
PARTICIPANTS: All Home, County, City, BC and CCS. Vet key design elements with providers.

YHC Transition Team

ROLE: Design recommendations for YHC shifts and transition to System Manager in alignment with CE for All.
ACTIVE: Jan 2015-June
PARTICIPANTS: All Home, City, County, UWKC, Raikes, key providers. Vet key design elements with providers.

Single Adult CE OLT/Vet OLT

ROLE: Design recommendations for SA and Vet CE in alignment with CE for All.
ACTIVE: Jan 2015-June
PARTICIPANTS: All Home, City, County, UWKC, OH, key providers. Vet key design elements with providers.

DRAFT – To be reviewed by Coordinating Board Executive Committee
Ending Veteran Homelessness - King County
2015 Permanent Housing Placements

Actual Permanent Housing Placements Remaining

Estimated Permanent Housing Placements Remaining

<table>
<thead>
<tr>
<th>Month</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
</tr>
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<tbody>
<tr>
<td>Shoppers</td>
<td>115</td>
<td>81</td>
<td>88</td>
<td>68</td>
<td>60</td>
<td>63</td>
<td>73</td>
<td>78</td>
<td>91</td>
<td>717</td>
<td></td>
<td>94</td>
</tr>
</tbody>
</table>

0
Veterans overall have limited/fixed incomes. The older Vets have slightly higher incomes perhaps due to receiving disability and pension supports.

Triage patterns appear to be fairly consistent across age groups, with a slight increase of age 40-49 scoring for RRH and age 62+ scoring for PSH/VASH.

### Average Income by Age Cohort

<table>
<thead>
<tr>
<th>Age Group</th>
<th>NTHLYINCOME</th>
<th>$</th>
<th>of VETERANJ</th>
<th>$</th>
<th>of VETERAN2</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-29</td>
<td>$610</td>
<td>37</td>
<td>5%</td>
<td>$649</td>
<td>86</td>
</tr>
<tr>
<td>30-39</td>
<td>$619</td>
<td>127</td>
<td>17%</td>
<td>$649</td>
<td>86</td>
</tr>
<tr>
<td>50-54</td>
<td>$644</td>
<td>145</td>
<td>19%</td>
<td>$649</td>
<td>86</td>
</tr>
<tr>
<td>55-61</td>
<td>$933</td>
<td>205</td>
<td>27%</td>
<td>$1,141</td>
<td>146</td>
</tr>
</tbody>
</table>

**Grand Total**: $815 746, 100% of Vets are age 50+.

The majority of veterans have very low incomes with a significant number with zero income.

### Triage Pattern by Age Group

<table>
<thead>
<tr>
<th>Age Group</th>
<th>RRH 1X</th>
<th>VASH</th>
<th>PSH</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-29</td>
<td>20%</td>
<td>14%</td>
<td>3%</td>
</tr>
<tr>
<td>30-39</td>
<td>55%</td>
<td>25%</td>
<td>11%</td>
</tr>
<tr>
<td>40-49</td>
<td>85%</td>
<td>31%</td>
<td>14%</td>
</tr>
<tr>
<td>50-54</td>
<td>90%</td>
<td>43%</td>
<td>19%</td>
</tr>
<tr>
<td>55-61</td>
<td>122%</td>
<td>61%</td>
<td>27%</td>
</tr>
<tr>
<td>62+</td>
<td>85%</td>
<td>53%</td>
<td>23%</td>
</tr>
</tbody>
</table>

**Grand Total**: 457 227, 62%

**VI-SPDAT Scores among Vets**

- 25% score for '1X/Limited or No Intervention'
- 45% score for Rapid Rehousing
- 30% score for PSH/Long Term Supports

### Count of Income Range

<table>
<thead>
<tr>
<th>Income Range</th>
<th>20-29</th>
<th>30-39</th>
<th>40-49</th>
<th>50-54</th>
<th>55-61</th>
<th>62+</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-499</td>
<td>11</td>
<td>22</td>
<td>39</td>
<td>15</td>
<td>34</td>
<td>38</td>
<td>746</td>
</tr>
<tr>
<td>500-999</td>
<td>1</td>
<td>8</td>
<td>12</td>
<td>23</td>
<td>26</td>
<td>8</td>
<td>197</td>
</tr>
<tr>
<td>1000-1499</td>
<td>3</td>
<td>8</td>
<td>10</td>
<td>8</td>
<td>9</td>
<td>18</td>
<td>197</td>
</tr>
<tr>
<td>1500-1999</td>
<td>1</td>
<td>2</td>
<td>5</td>
<td>2</td>
<td>1</td>
<td>3</td>
<td>197</td>
</tr>
<tr>
<td>2000-2499</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>5</td>
<td>197</td>
</tr>
<tr>
<td>2500-2999</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>197</td>
</tr>
<tr>
<td>3000+</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>5</td>
<td>197</td>
</tr>
</tbody>
</table>

**Grand Total**: 746 100.00%

**Two-Thirds of Veterans are age 50+**

<table>
<thead>
<tr>
<th>SHAG Age Group</th>
<th>Count of VETERAN2</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-29</td>
<td>37 5%</td>
</tr>
<tr>
<td>30-39</td>
<td>86 12%</td>
</tr>
<tr>
<td>40-49</td>
<td>127 17%</td>
</tr>
<tr>
<td>50-54</td>
<td>145 19%</td>
</tr>
<tr>
<td>55-61</td>
<td>205 27%</td>
</tr>
<tr>
<td>62+</td>
<td>146 20% 66%</td>
</tr>
</tbody>
</table>

**Grand Total**: 746 100.00%
Dear Partners,
As you know, The United Way of King County, in partnership with All Home, the City of Seattle, and King County has retained Focus Strategies to assist with the development of strategies to address homelessness among single adults in the community. Focus Strategies, a Sacramento, California based consulting firm, is a nationally renowned for its works with communities to address and end homelessness. The project is to develop a “typology” of the characteristics of the homeless adult population in King County, to assess how well our current inventory of services and housing are meeting their needs, and to make recommendations based on models of best practice programs in other communities that will better match our interventions to the need.

To ensure that the work is well rooted in the local context and takes into consideration the many interrelated system initiatives under way in our community as well as the existing single adult system, Focus Strategies, will be conducting interviews with shelter and housing providers and key community partners. We have selected a sample of partners to interview that represent the breadth of programs serving single homeless adults in King County. You have been selected for an interview and I hope we can count on you to ensure the success of this project.

In order to gain as much input as possible, each interview will be conducted in groups (including 2 - 5 individuals per interview). The interviews will take place during the month of November and will last approximately 60- 90 minutes depending on how large your group is. Please expect a call from the Focus Strategies team to schedule your interview.

I know how busy you all are and I want to thank you in advance for your partnership. Your input is so important!

Interviews Grouped By:
1: Multi-Service Provider; Daniel Malone, Downtown Emergency Service Center (DESC); Nicole Macri, DESC; Paul Lambros, Plymouth Housing Group (PHG); Kelli Larsen, Plymouth Housing Group (PHG);
2: Multi-Service Housing Providers (mix of SA and other); Bill Hallerman, Catholic Community Services (CCS); Dan Wise, CCS; Flo Beaumon, CCS; Wayne Wilson, Compass Housing Alliance; Francesca Martin, Compass;
3: Harm Reduction Outreach/Mobile Medical; Chloe Gale, REACH (program of Evergreen Treatment Services); John Gilvar, HealthCare for the Homeless (previously worked with mobile medical unit);
4: Outreach/Vehicle Residency; Bill Kirlin-Hackett, Interfaith Task Force on Homelessness; Graham Pruss, We Count and Safe Park program;
5: Faith-based Organizations; Steve Roberts, Congregations for the Homeless; David Johns Bowling, Congregations for the Homeless; Maggie Breen, Renton Ecumenical Association of Churches (REACH);
6: Mental Health/Chemical Dependency; Annamaria Gueco, Sound Mental Health; Kelli Nomura, Community Psychiatric Clinic (CPC); Jesse Benet, King County Mental Health and Chemical Abuse and Dependency Services Division (MHCADSD); Margo Burnison, MHCADSD;
7: Veterans; Janine Griggs, Veterans Administration; Meghan Deal, Veterans Administration;
8: Homeless Coalition/County-wide input; Alison Eisinger, Seattle King County Coalition on Homelessness (SKCCH); Emily Leslie, City of Bellevue; Maureen Kostyack, City of Seattle Office of Housing
Vision: Our vision is that homelessness is rare in King County, racial disparities are eliminated, and if one becomes homeless, it is a brief and only a one-time occurrence.

Single Adult Strategic Planning Problem Statement: “There is an increase in those falling into homelessness (it is not rare enough), an increase in length of stay (it is not brief enough), all while exits to permanent housing have remained stable (it is not one-time/episodic)”

Single Adult Priorities identifies in September around BRIEF

- Equitable, transparent & effective access to housing & homeless services (a.k.a. CEA)
- Streamlined/reduced documentation and screening criteria
- Aligned navigation & housing search activities
- Crisis response – role and capacity of interim survival mechanisms

From the Strategic Plan: Relevant Strategies regarding ACCESS TO HOUSING & SERVICES (CEA)

Strategy 2.2: foster collaboration between first responders, service providers, and local communities to increase housing stability for those experiencing homelessness

Strategy 2.3: assess, divert, prioritize, and match people with housing and supports

2.2.A Solicit information ... about first responders and .... existing partnerships with service providers and innovative approaches to assist those in need of housing. Link individuals who are homeless with housing and services with the additional goal of reducing criminal justice system involvement. Ensure adequate resources are available for proactive and consistent outreach efforts.

2.3.A Ensure there is a coordinated assessment system to identify and prioritize candidates for the right housing and services intervention, using progressive engagement and diverting people from shelter where possible.

2.3.B Integrate into the coordinated assessment process a standardized employment readiness assessment that leads to appropriate linkages with employment services.

2.3.C Ensure admission criteria for homeless housing programs reflects Housing First practices while ensuring agencies have the capacity to provide appropriate services for the target population.

2015-2016 action steps

- Implement all-population coordinated entry system using progressive engagement approach.
  (Lead: Multiple partners; ongoing improvements in 2015, full implementation by Quarter 2 2016)
- Host a convening, and disseminate case studies on best practices for collaboration between first responders and service providers to increase housing stability for those experiencing homelessness. As a potential outcome of the convening, a toolkit for local neighborhoods may be created. (Leads: SCA, CEH; Quarter 4 2015)

Small Group Activity: What Policies, Activities and Strategies, specific to Single Adults, should be included in the plan?

- What’s missing?
- What strategies need to be taken on?
- What should be prioritized?
Vision: Our vision is that homelessness is rare in King County, racial disparities are eliminated, and if one becomes homeless, it is a brief and only a one-time occurrence.

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- Equitable, transparent & effective access to housing & homeless services (a.k.a. CEA)
- Streamlined/reduced documentation and screening criteria
- Aligned navigation & housing search activities
- Crisis response – role and capacity of interim survival mechanisms

From the Strategic Plan: Relevant Strategies regarding STREAMLINED / REDUCED DOCUMENTATION

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3</td>
<td>Ensure admission criteria for homeless housing programs reflects Housing First practices while ensuring agencies have the capacity to provide appropriate services for the target population.</td>
</tr>
<tr>
<td>2.4</td>
<td>Increase the capacity of providers to implement tailored services; utilizing progressive engagement and Housing First practices that are flexible and responsive to the needs and priorities of individuals. Ensure support for culture shift for providers.</td>
</tr>
<tr>
<td>2.4</td>
<td>Ensure culturally appropriate, tailored, and responsive services / relevant pathways out of homelessness. Ensure that the right amount of the appropriate services is available to maintain housing in a culturally appropriate way.</td>
</tr>
<tr>
<td>2.4</td>
<td>Ensure homeless housing stock and services are geographically located to allow, whenever possible, for the need of individuals and families to be met in their own communities.</td>
</tr>
<tr>
<td>2.5</td>
<td>Increase access to subsidized low income housing that is not set-aside for people experiencing homelessness; examples include decreasing tenant screening barriers and implementing homeless preference in low income federally subsidized housing.</td>
</tr>
</tbody>
</table>

2015-2016 action steps

- Implement all-population coordinated entry system using progressive engagement approach. (Lead: Multiple partners; ongoing improvements in 2015, full implementation by Quarter 2 2016)

- Continue right-sizing, including family transition housing conversion underway and ... typology analysis. Utilize NAЕH modeling tool to assist in determining right-size of each housing model and resource gaps, including racial and geographic, to include in population implementation plans and establish future state targets. (Lead: Funders Group; analysis by Quarter 4 2015)

Small Group Activity: What Policies, Activities and Strategies, specific to Single Adults, should be included in the plan?

- What’s missing?
- What strategies need to be taken on?
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- Equitable, transparent & effective access to housing & homeless services (a.k.a. CEA)
- Streamlined/reduced documentation and screening criteria
- Aligned navigation & housing search activities
- Crisis response – role and capacity of interim survival mechanisms

From the Strategic Plan: Relevant Strategies regarding ALIGNED NAVIGATION & HOUSING SEARCH

strategy 2.1: address crisis as quickly as possible
strategy 2.3: assess, divert, prioritize, and match people with housing and supports
strategy 2.4: right-size housing and supports to meet the needs of people experiencing homelessness
strategy 2.5: increase access to permanent housing

2.1.C Expand capacity to divert people from shelter, providing housing focused services prior to housing placement, including community-based strategies that provide (safe and appropriate) alternative options to shelter, creating a “what will it take” approach to get people on a pathway into housing.

2.3.B Integrate into the coordinated assessment process a standardized employment readiness assessment that leads to appropriate linkages with employment services.

2.3.D Improve access to civil legal aid to access benefit programs. Explore ‘no cost’ strategies to improve coordination and eliminate silos that create structural barriers. Increase rapid re-housing opportunities to enable people to locate housing and exit homelessness quickly.

2.4.C Increase Permanent Supportive Housing (PSH) for chronically homeless: Sustain and increase new housing and rental assistance. Optimize utilization (examples: prioritize highest needs, with mobility transfers based on identified need). Identify sufficient services funding to ensure housing stability in PSH.

2.4.E Increase the capacity of providers to implement tailored services; utilizing progressive engagement and Housing First practices that are flexible and responsive to the needs and priorities of individuals. Ensure support for culture shift for providers.

2.4.F Ensure culturally appropriate, tailored, and responsive services / relevant pathways out of homelessness. Ensure that the right amount of the appropriate services is available to maintain housing in a culturally appropriate way.

2.4.G Ensure homeless housing stock and services are geographically located to allow, whenever possible, for the need of individuals and families to be met in their own communities.

2015-2016 action steps

- Expand shelter, interim survival mechanisms, and shelter diversion. (Leads: City of Seattle, King County, Building Changes, United Way, SKCCH, providers and sub-regional collaborations; 2015-2016)
- Implement McKinney bonus fund program for long-term shelter stayers. (Leads: CEH, City of Seattle; 2015-2016)

Small Group Activity: What Policies, Activities and Strategies, specific to Single Adults, should be included in the plan?

- What’s missing?
- What strategies need to be taken on?
- What should be prioritized?
Vision: Our vision is that homelessness is rare in King County, racial disparities are eliminated, and if one becomes homeless, it is a brief and only a one-time occurrence.

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Single Adult Priorities identifies in September around BRIEF
- Equitable, transparent & effective access to housing & homeless services (a.k.a. CEA)
- Streamlined/reduced documentation and screening criteria
- Aligned navigation & housing search activities
- Crisis response – role and capacity of interim survival mechanisms

From the Strategic Plan: Relevant Strategies regarding INTERIM SURVIVAL MECHANISMS
- strategy 2.1: address crisis as quickly as possible
- strategy 2.3: assess, divert, prioritize, and match people with housing and supports
- strategy 2.4: right-size housing and supports to meet the needs of people experiencing homelessness

2.1.A Ensure sufficient shelter capacity and increasing capacity to meet specific needs by population and region; including non-traditional shelter models that provide pathways to housing. Utilize NAEH (SWAP) suite of tools to set system targets

2.1.B Increase support and community education for crisis response needs, including interim survival, safe parking, encampments, and daytime/hygiene services that bring people out of the elements and create pathways to housing

2.3.A Ensure a coordinated assessment system to appropriately identify and prioritize candidates for the right housing and services using progressive engagement and diverting people from shelter where possible

2.3.C Ensure admission criteria reflect Housing First practices while ensuring agencies have the capacity to provide appropriate services for the target population.

2.4.A Commit to right-sizing our homeless housing stock and services based on typology and (SWAP) tool so we can house more people

2.4.B Increase rapid re-housing opportunities to enable people to locate housing and exit homelessness quickly

2.4.E Increase capacity and support for providers to implement tailored services utilizing progressive engagement and Housing First practices that are flexible and responsive to the needs and priorities of individuals.

2.4.F Ensure culturally appropriate, tailored, and responsive services / relevant pathways out of homelessness.

2.4.G Ensure homeless housing stock and services are geographically located to allow, whenever possible, for the need of individuals and families to be met in their own communities.

See also Backside this one pager for Shelter Task Force Recommendations

Small Group Activity: What Policies, Activities and Strategies, specific to Single Adults, should be included in the plan?
- What’s missing?
- What strategies need to be taken on?
- What should be prioritized?
# RECOMMENDATIONS SUMMARY*

## STRENGTHEN THE HOMELESS CRISIS RESPONSE SYSTEM:
### ROLES OF SHELTER IN ENDING HOMELESSNESS

A. Expand basic shelter services to increase safety and help people survive.
   1. Increase shelter capacity outside of Seattle.
   2. Increase nightly Winter Weather Shelter.
   3. Enhance and increase Severe Weather Shelter.

B. Increase resources and align services for shelter as a point for engagement, access to services and housing.
   1. Extend hours of operation.
   2. Increase services to provide access 24-hours/day, seven days a week.
   3. Ensure services and models are culturally relevant to meet the needs of diverse populations experiencing homelessness.
   4. Increase case management funding to reduce the caseload size in shelter programs.
   5. Identify and use a set of common assessment tools and protocols.
   6. Expand workforce development and job training assistance.
   7. Increase assistance for obtaining entitlement benefits, opportunities to increase income.
   8. Support skill development of staff, self-managed programs, and volunteers.
   9. Review data regularly and adjust course, when needed.

C. Target new and existing resources to enhance shelter as a pathway to housing.
   1. Focus outreach and resources to reduce long term stays.
   2. Assess, and prioritize long-term stayers for housing assistance.
   3. Pilot peer outreach models to assist and support individuals to transition to housing.
   4. Target Rapid Re-housing investments.
   5. Create a flexible funding pool for client assistance to obtain housing.

## SUPPORT A MORE EFFECTIVE HOMELESS CRISIS RESPONSE SYSTEM:
### POLICY & SYSTEM COORDINATION

A. Increase public and private resources to expand access to affordable housing
   1. Create affordable housing for individuals who are homeless. Increase housing production particularly for single individuals with low-and moderate service needs.
   2. Explore and create alternative housing models.
   3. Expand graduation housing models.

B. Remove barriers to housing
   1. Encourage public funders to work with affordable housing grantees to reduce or eliminate barriers to housing.
   2. Work with Landlord Liaison to remove barriers to housing for Transitory Level Two sex offender registrants.

C. Increase political will, education, and advocacy in support of creating a crisis response system.
   1. Change regulatory barriers (zoning, land-use, and building codes) to allow for siting and development of shelters.
   2. Work with communities to support the crisis response system and Ten-Year Plan goals.
   3. Work across systems of care to ensure that the goals and priorities for creating a crisis response system are shared and public and private systems share accountability for meeting people’s needs.

*These recommended actions are not listed in a specific priority order.*